

## STUDENT SERVICES CENTRE E-FORMS

For students / graduates with no access to Moodle, you may submit your requests via the following online forms.

Service requests available	Please click on following forms
<ul style="list-style-type: none"><li>Letters (Letter of Completion, Confirmation of Enrolment, etc.)</li><li>Unable to login to Moodle / Office 365 Student email account</li><li>Others</li></ul>	<a href="#">Student Assistance Form</a>
<ul style="list-style-type: none"><li>Payment by Bank Transfer, Telegraphic Transfer / Remittance or Bank Deposit</li></ul>	<a href="#">Form for Payment by Bank Transfer, Telegraphic Transfer / Remittance or Bank Deposit</a>
<ul style="list-style-type: none"><li>Rental / Renewal of Lockers</li></ul>	<a href="#">Application for Rental of Lockers</a>
<ul style="list-style-type: none"><li>Update of student's profile</li></ul>	<a href="#">Student Profile Form</a>
<ul style="list-style-type: none"><li>Statement of Certification (for loss of certificate/transcript/result slip)</li></ul>	<a href="#">Request for Statement of Certification</a>
<ul style="list-style-type: none"><li>Submission of Leave of Absence (LOA) / Medical Certificate</li></ul>	<a href="#">Leave of Absence (LOA) / Medical Leave Submission Form</a>
<ul style="list-style-type: none"><li>Submission of Leave of Absence (LOA) / Medical Certificate for absence during exams/tests</li></ul>	<a href="#">Examination Leave Form</a>
<ul style="list-style-type: none"><li>Authorise someone to collect letter / transcript / certificate, etc. on your behalf</li></ul>	<a href="#">Authorisation Form</a>

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<ul style="list-style-type: none"><li>Apply for Supplementary Paper (Re-take exam) for Specialist Diploma programmes</li></ul>	<a href="#">Application for Supplementary Paper</a>
<ul style="list-style-type: none"><li>Apply for Recourse for Specialist Diploma programmes</li></ul>	Application for Recourse (SDIP)
<ul style="list-style-type: none"><li>Apply for Recourse for Part-time Diploma programmes</li></ul>	<a href="#">Application for Recourse</a> (PTDIP)
<ul style="list-style-type: none"><li>Apply for Recourse for Full-time Diploma Programmes</li></ul>	<a href="#">Application for Recourse</a> (FT/DIP)
<ul style="list-style-type: none"><li>Apply for ADO (New students - 2018 October Intake Only) Feb/Aug 2019</li></ul>	<a href="#">Application for ADO</a> (FT/DIP)
<ul style="list-style-type: none"><li>Apply for ADO (Existing Students) Feb/Aug 2019</li></ul>	<a href="#">Application for ADO</a> (FT/DIP)
<ul style="list-style-type: none"><li>Apply for Review of results</li></ul>	<a href="#">Application for Review of Results</a>
<ul style="list-style-type: none"><li>Apply for Course Exemption in Programme</li></ul>	<a href="#">Application for Course Exemption</a>
<ul style="list-style-type: none"><li>Apply for Course Exemption for Academic English</li></ul>	<a href="#">Application for Course Exemption</a> (Academic English)